

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 13th day of November, 2018 and that an agenda of said meeting was posted at the place of such meeting.

**MINUTES OF THE REGULAR SCHEDULED MEETING OF DURANT TOURISM  
ECONOMIC DEVELOPMENT AUTHORITY OF October 9, 2019 AT 4:00 PM, Roscoe J.  
Hatfield Council Chambers, 300 West Evergreen, Durant, Oklahoma**

**CALL TO ORDER**

Chairman Thorpe called the meeting to order at 4:07 p.m.

**INVOCATION/FLAG SALUTE**

Trustee Cross provided the invocation. Chairman Reed led the flag salute.

**ROLL CALL**

Present:

Trustee Debbie Anthony  
Trustee Charles Calhoun  
Trustee Tammy Cross  
Trustee Dennis Garrett  
Trustee Janet Reed  
Chairman Jim Thorpe

Absent:

Vice Chairman Danny Sherrer

Chairman Thorpe declared a quorum.

**ORDER OF BUSINESS**

**1. Website Update**

Chris Pierce of Computer Services addressed the Authority Board and stated the website would be up and running next week. Mr. Pierce stated once the website is complete, grant applicants will be able to complete and submit their grant applications entirely online.

**2. Consideration and Action - Approval of Minutes for September 11, 2019 Regular Called Meeting**

Motion was made by Janet Reed and seconded by Charles Calhoun to approve the regular called meeting minutes of September 11, 2019 as amended to omit the name of Destry Hawthorne from Roll Call.

Motion Passed with the following vote:

Ayes: Anthony, Calhoun, Cross, Reed, Thorpe

Abstain: Garrett

**3. Review DTEDA Financial Reports - Treasurer**

The Authority Board reviewed the August 2019 financial report provided in their October 9, 2019 packet. Trustee Garrett requested an ongoing list of all grants past and pending. Trustee Calhoun requested clarification on the Economic Development line item. Trustee Reed will contact City Treasurer AnChen Lai.

**4. Discuss and Consider Approval of Grant Applications**

- a. Durant Main Street - Dash for Cash Christmas Promotion**
- b. Durant Main Street - Small Business Saturday**
- c. Durant Main Street - "Who's Ville" Event**

Trustee Reed stated each of the grant applications were for \$2,500.00. Discussion followed.

Motion was made by Trustee Garrett and seconded by Trustee Cross to provide Durant Main Street with \$10,000 with the understanding that this will be the cap per fiscal year (July 1- June 30) and that new events will be considered on a case by case basis.

Motion Passed with the following vote:

Ayes: Anthony, Calhoun, Cross, Garrett, Reed, Thorpe

Abstain: None

**5. Discuss and Consider Approval of Additional Billboards**

Chairman Thorpe stated there is an available billboard out by the Ed F. Davis Company on Westside Drive. The billboard is owned by John Massey and is available for \$500.00 per month for two (2) years. DTEDA would need to provide the vinyl. The billboard would be lighted. Trustee Reed stated there are available funds in the budget for this expense.

Motion was made by Trustee Reed and seconded by Trustee Anthony to enter into a contract with John Massey for rental of the billboard located on Westside Drive at the rate of \$500.00 per month for two (2) years.

Motion Passed with the following vote:

Ayes: Anthony, Calhoun, Cross, Garrett, Reed, Thorpe

Abstain: None

**6. Discuss and Consider Approval of 2020 Meeting Dates and Locations**

The meeting times on the schedule were incorrectly listed at 3:00 p.m. however after further discussion by the Authority Board, it was determined that all members were in favor of changing the meeting time from 4:00 p.m. to 3:00 p.m.

Motion was made by Trustee Calhoun and seconded by Trustee Anthony to change the November 2020 meeting date from November 11 which is Veteran's Day to November 12 and have all meetings begins at 3:00 p.m.

Motion Passed with the following vote:

Ayes: Anthony, Calhoun, Cross, Garrett, Reed, Thorpe

Abstain: None

**7. Appointment of Committee to Juror Grants by Chairman**

Trustee Garrett stated this function should be part of the management agreement with the Durant Area Chamber of Commerce (the 'Chamber'). The Chamber would then make a decision to either handle this process in-house or select an outside committee to grade/scale grant applications. Trustee Reed was opposed to the Chamber handling this process internally.

The Durant Area Chamber of Commerce will continue to review and provide the Authority Board with a graded matrix for their consideration for the next ninety (90) days. After ninety (90) days, a decision will be made how to move forward with an outside committee to juror grants.

**8. Discuss and Consider Amendment to FY2019-2020 Grant Applications to Include Economic Impact Report**

Motion was made by Trustee Calhoun and seconded by Trustee Anthony to amend the FY 2019-2020 grant applications to include a pre-economic impact report and post-economic impact report.

Motion Passed with the following vote:

Ayes: Anthony, Calhoun, Cross, Garrett, Reed, Thorpe

Abstain: None

**9. Report from Chairman Thorpe on Attorney Update**

Chairman Thorpe stated the meeting scheduled with the attorney last week was cancelled. Another meeting has been scheduled for next week.

**10. Discuss and Consider Contract Renewal from 2019-2020 with Durant Area Chamber of Commerce**

**NO ACTION**

**11. Discuss and Consider Approval for Durant Area Chamber of Commerce (Representative of DTEDA) Monthly Management Fee for November 2019 in the Amount of \$6,250 and December 2019 in the Amount of \$6,250**

Motion was made by Charles Calhoun and seconded by Tammy Cross to approve Durant Area Chamber of Commerce (Representative of DTEDA) monthly management fee for November 2019 in the amount of \$6,250 and December 2019 in the amount of \$6,250.

Motion Passed with the following vote:

Ayes: Anthony, Calhoun, Cross, Garrett, Thorpe

Abstain: Reed

**12. Informational Items**

a. Durant Area Chamber of Commerce Activity Report

**13. Citizen Comments on Non-Agenda Items**

There were no citizen comments.

**14. Old Business**

There was no old business.

**15. New Business**

There was no new business.

**Adjournment**

Motion was made by Trustee Calhoun and seconded by Trustee Garrett to adjourn the meeting.

Motion Passed with the following vote:

Ayes: Anthony, Calhoun, Cross, Garrett, Reed, Thorpe

Abstain: None

This is to certify that the foregoing is a true and complete copy of the original minutes in draft form. The minutes contained herein have not been approved by the Durant Tourism Economic Development Authority and are scheduled to appear on the November 13, 2019 regular agenda for consideration.

**CYNTHIA J. PRICE, CITY CLERK  
CITY OF DURANT, OKLAHOMA**

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