

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 13th day of November, 2018 and that an agenda of said meeting was posted at the place of such meeting.

**MINUTES OF THE REGULAR SCHEDULED MEETING OF DURANT TOURISM
ECONOMIC DEVELOPMENT AUTHORITY OF September 11, 2019 AT 4:00 PM,
Roscoe J. Hatfield Council Chambers, 300 West Evergreen, Durant, Oklahoma**

CALL TO ORDER

Chairman Thorpe called the meeting to order at 4:07 p.m.

INVOCATION/FLAG SALUTE

Trustee Charles Calhoun provided the invocation. Chairman Thorpe led the flag salute.

ROLL CALL

Present:

Trustee Debbie Anthony
Trustee Charles Calhoun
Trustee Tammy Cross
Trustee Janet Reed
Trustee Destry Hawthorne
Vice Chairman Danny Sherrer
Chairman Jim Thorpe

Absent:

Trustee Dennis Garrett

Chairman Thorpe declared a quorum.

ORDER OF BUSINESS

1. Consideration and Action - Approval of Minutes for August 14, 2019 Regular Called Meeting

Motion was made by Janet Reed and seconded by Charles Calhoun to approve the regular called meeting minutes of August 14, 2019.

Motion Passed with the following vote:

Ayes: Anthony, Calhoun, Cross, Reed, Sherrer, Thorpe

Abstain: None

2. Review DTEDTA Financial Reports - Treasurer

The Authority Board reviewed the July 2019 financial report provided in their September 11, 2019 packet.

3. Discussion/Approval for Filling Expired Board of Trustee Seat

Chairman Thorpe recommended Debbie Anthony, General Manager of LaQuinta Inn & Suites, fill the expired board of trustee seat.

Motion was made by Charles Calhoun and seconded by Janet Reed to approve Debbie Anthony to fill the expired Board of Trustee seat.

Motion Passed with the following vote:

Ayes: Anthony, Calhoun, Cross, Reed, Sherrer, Thorpe

Abstain: None

4. Discuss and Consider Bryan County EMS Services, Charges for Community Events

TABLED

Trustee Reed stated the all community events are now being charged \$40/hr for Bryan County EMS Services to be available during an event. Chairman Thorpe stated Bryan County EMS service charges do not have anything to do with tourism and the tourism fund should not be used for that. Trustee Reed questioned whether the Bryan County EMS service charges should be disclosed through the application process so that future applicants are fully informed. Discussion followed.

5. Discuss and Consider Additional Funding for SE Rodeo

The additional funding is requested to offset the Bryan County EMS service charge of \$840.00

Motion was made by Charles Calhoun and seconded by Danny Sherrer to not consider the request of SOSU Rodeo for additional funding

Motion Passed with the following vote:

Ayes: Anthony, Calhoun, Cross, Reed, Sherrer, Thorpe

Abstain: None

6. Discuss and Consider Approval of Grant Application - Durant Main Street

TABLED

The grant applicant is from Durant Main Street for the Texoma Brew Fest. Trustee Danny Sherrer stated council had approved the Special Event Permit at their meeting on September 10, 2019. Trustee Sherrer stated there was

information provided to the council which showed the costs to participants would be significant. City Clerk Cynthia Price confirmed a conditional permit was approved by Durant City Council. Ms. Price stated the conditions were that all participants would need to provide a copy of their Bryan County Health Department Certificate to Durant Main Street prior to the event and be ABLE compliant in order to participate in the event. All participants would also need to have the Bryan County Health Department Certificate available for inspection during the event. Ms. Price further stated that she had emailed this information to Stephanie Gardner, Director of Durant Main Street.

7. Discuss and Consider Approval of Billboards

a. Additional Billboards

Chairman Thorpe stated there is a billboard on Westside Drive that has come available. Chairman Thorpe proposed to the owners that the Durant Tourism Economic Development Authority rent the billboard for \$400 per month for two years. Chairman Thorpe should have an answer by the next meeting.

b. Bottom Panel of 69/75 North Billboard for Job Creation

Trustee Reed stated one of the industries had suggested doing billboards to strengthen workforce development. Trustee Reed stated she felt this fell under the economic development portion for tourism. The cost would be the vinyl as the entire board has already been leased. Trustee Reed further stated she is requesting authorization to let partnerships buy into the bottom portion. Trustee Reed stated she would bring the graphic rendering back before the Board for authorization.

Motion was made by Charles Calhoun and seconded by Tammy Cross to approve Durant Area Chamber of Commerce to follow through with this and see what needs to be done and return with a graphic rendering at the next meeting.

Motion Passed with the following vote:

Ayes: Anthony, Calhoun, Cross, Reed, Sherrer, Thorpe

Abstain: None

8. Discuss and Consider Approval of Expenses

a. Restaurant Guides Reorder

Trustee Anthony stated she would like to place restaurant guides in the hotels.

Motion was made by Tammy Cross and seconded by Debbie Anthony to approve request for blanket purchase order in the amount of \$1,480.00 for 4000 restaurant guides.

Motion Passed with the following vote:

Ayes: Anthony, Calhoun, Cross, Reed, Sherrer, Thorpe

Abstain: None

b. Reorder for Bags and Cards for Peanuts

Motion was made by Charles Calhoun and seconded by Tammy Cross to approve reorder for 3000 bags for peanuts at the cost of \$329.40 and 3000 cards for peanuts at a cost of \$59.00.

Motion Passed with the following vote:

Ayes: Anthony, Calhoun, Cross, Reed, Sherrer, Thorpe

Abstain: None

9. Discuss and Consider Contract Renewal for 2019-2020 with Durant Area Chamber of Commerce

TABLED

This item is tabled until a legal opinion is received from the attorney. The Durant Area Chamber of Commerce as agent will continue to be paid monthly until that time.

10. Discuss and Consider Approval for Durant Area Chamber of Commerce (Representative of DTEDTA) monthly management fee for July in the amount of \$1,250 and August 2019 in the amount of \$1,250

The funds requested are in addition to the monthly management fee of \$5000.00 per month which has already been processed for the months of July and August 2019.

Motion was made by Tammy Cross and seconded by Danny Sherrer to approve monthly management fee for Durant Area Chamber of Commerce for July 2019 in the amount of \$1,250 and August 2019 in the amount of \$1,250.

Motion Passed with the following vote:

Ayes: Anthony, Calhoun, Cross, Sherrer, Thorpe

Abstain: Reed

11. Discuss and Consider Approval for Durant Area Chamber of Commerce (Representative of DTEDTA) monthly management fee for September 2019 in the amount of \$6,250 and October 2019 in the amount of \$6,250

Motion was made by Charles Calhoun and seconded by Tammy Cross to approve monthly management fee for Durant Area Chamber of Commerce for September 2019 in the amount of \$6,250 and October 2019 in the amount of \$6,250.

Motion Passed with the following vote:

Ayes: Anthony, Calhoun, Cross, Sherrer, Thorpe

Abstain: Reed

12. Informational Items

a. Durant Area Chamber of Commerce Activity Report

Trustee Reed stated she will notify Chris Pierce that either he or his representative will need to attend the next meeting to give a presentation.

13. Citizen Comments on Non-Agenda Items

There were no citizen comments.

14. Old Business

There was no old business.

15. New Business

Vice Chairman Sherrer stated all the Welcome to Durant signs are in poor condition and need to either be repaired and repainted or replaced. Vice Chairman Sherrer will discuss this further with Interim City Manager Paul Buntz.

Adjournment

Motion was made by Charles Calhoun and seconded by Janet Reed to adjourn meeting.

Motion Passed with the following vote:

Ayes: Anthony, Calhoun, Cross, Reed, Sherrer, Thorpe

Abstain: None