

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 5th day of May, 2020 and that an agenda of said meeting was posted at the place of such meeting at 2:00 p.m. on May 7, 2020.

**MINUTES OF THE SPECIAL CALLED MEETING OF DURANT TOURISM ECONOMIC DEVELOPMENT AUTHORITY OF May 11, 2020 AT 2:00 PM, Roscoe J. Hatfield Council Chambers, 300 West Evergreen, Durant, Oklahoma**

*Trustee Tammy Cross and Trustee Brandon Johnson attended the meeting remotely using videoconferencing via Zoom. Trustee Janet Reed, Vice Chairman Danny Sherrer and Chairman Jim Thorpe were physically present at the meeting. Trustee Debbie Anthony and Trustee Charles Calhoun were not in attendance remotely or in-person.*

**CALL TO ORDER**

Chairman Jim Thorpe called the meeting to order at 2:03 p.m.

**INVOCATION/FLAG SALUTE**

Trustee Reed provided the invocation. Chairman Thorpe led the flag salute.

**ROLL CALL**

Present:

Trustee Tammy Cross  
Trustee Brandon Johnson  
Trustee Janet Reed  
Vice Chairman Danny Sherrer  
Chairman Jim Thorpe

\* denotes partial attendance

Absent:

Trustee Debbie Anthony  
Trustee Charles Calhoun

Chairman Thorpe declared a quorum.

**ORDER OF BUSINESS**

- 1. Consideration and Action - Approval of Minutes for January 8, 2020 Regular Called Meeting**

APPROVED

Motion was made by Trustee Cross and seconded by Trustee Sherrer to approve the regular called meeting minutes of January 8, 2020.

Ayes: Cross, Reed, Sherrer, Thorpe

Abstain: Johnson

**2. Consideration and Action - Approval of Minutes for March 11, 2020 Regular Called Meeting**

APPROVED

Motion was made by Trustee Reed and seconded by Trustee Sherrer to approve the regular called meeting minutes of March 11, 2020.

Ayes: Cross, Johnson, Reed, Sherrer, Thorpe

Abstain: None

**3. Review DTEDA Financial Reports – January 2020 - Treasurer**

Jennifer Taylor presented the Durant Tourism Economic Development Authority (DTEDA) Financial Report – January 2020. Ms. Taylor stated she did not receive any feedback on the reports that were created in-house and encouraged board members to let her know if they would like to see those reports included in the future.

**4. Discuss and Consider Approval of FY2020-2021 Budget**

APPROVED

Trustee Reed reviewed the proposed FY2020-2021 Budget. Chairman Thorpe requested Trustee Reed create a spreadsheet showing those line items she reviewed during her presentation. A question/answer period followed.

Motion was made by Trustee Sherrer and seconded by Trustee Johnson to approve the FY2020-2021 Budget.

Ayes: Cross, Johnson, Reed, Sherrer, Thorpe

Abstain: None

**5. Informational Items**

a. Durant Area Chamber of Commerce Activity Report

Jennifer Taylor presented a summary of recent and upcoming activities. Trustee Reed discussed ongoing communications that have been exchanged with the Oklahoma Tourism Industry Association (OTIA).

**6. Citizen Comments on Non-Agenda Items**

There were no citizen comments.

## **7. Report from Choctaw Nation Tourism Department**

There was no report from the Choctaw Nation Tourism Department. Trustee Reed stated the Choctaw Nation Cultural Center is still scheduled to open in early Fall 2020. The Choctaw Pow Wow remains scheduled for November 2020.

## **8. Old Business**

There was no new business.

## **9. New Business**

Chairman Thorpe - Asked the Board to consider offering a one-time payment in the amount of \$2000 to those business owners in the Downtown Business District of Durant that employ 8-10 employees. The funds would be offered to provide financial assistance to those business owners whose operations have been affected by the COVID-19 pandemic. Chairman Thorpe requested this matter be placed on the next agenda as an action item. Trustee Reed suggested the payment be offered in the form of a grant and the recipient would need to show how the funds were expended. Trustee Sherrer and Trustee Johnson stated the Board needs to determine parameters and establish criteria for applicants. Trustee Cross stated there should be a legal review and approval before proceeding with this project. Chairman Thorpe stated he had discussed with Trustee Reed the possibility of the Durant Industrial Authority (DIA) matching the funds to be offered by the Tourism Authority.

## **Adjournment**

Motion was made by Trustee Reed and seconded by Trustee Sherrer to adjourn meeting.

Motion Passed with the following vote:

Ayes: Cross, Johnson, Reed, Sherrer, Thorpe

Abstain: None

This is to certify that the foregoing is a true and complete copy of the original minutes in draft form. The minutes contained herein have not been approved by the Durant Tourism Economic Development Authority and are scheduled to appear on the June 10, 2020 regular agenda for consideration.

**CYNTHIA J. PRICE, CITY CLERK  
CITY OF DURANT, OKLAHOMA**

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